
Meeting	Health and Well-Being Board
Date	27 June 2013
Subject	Forward Work Programme for 2013/14
Report of	Director for People
Summary of item and decision being sought	To present a proposed work programme for 2013/14 for the Health and Well-Being Board to comment on.

Officer Contributors	Claire Mundle, Commissioning and Policy Officer- Public Health / Health and Well-Being
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Reason for Report	To allow the Health and Well-Being Board to schedule a programme of agenda items that will fulfil its remit
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Partnership flexibility being exercised	The items contained in the work programme will individually take forward partnership flexibilities, including the powers Health and Well-Being Boards have assumed under the Health and Social Care Act 2012.
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Wards Affected	All
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Contact for further information	Claire Mundle, Commissioning and Policy Officer- Public Health / Health and Well-being, 020 8359 3478, Claire.Mundle@Barnet.gov.uk
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1. RECOMMENDATION

- 1.1 That the Health and Well-Being Board proposes additions and amendments to the proposed forward work programme for 2013/14 (attached at Appendix 'A').
- 1.2 That the Health and Well-Being Board reviews the six strategic areas for the forward work programme set out in this paper, and endorses this approach to forward planning.

2. RELEVANT PREVIOUS DISCUSSIONS AND WHERE HELD

- 2.1 Health & Wellbeing Board- Governance- 25th April 2013
- 2.2 Health & Wellbeing Board- Forward work plan- 31st January 2013

3. LINK AND IMPLICATIONS FOR STRATEGIC PARTNERSHIP-WIDE GOALS (SUSTAINABLE COMMUNITY STRATEGY; HEALTH AND WELL-BEING STRATEGY; COMMISSIONING STRATEGIES)

- 3.1 The forward work programme has been designed to cover both the statutory responsibilities of Health and Well-Being Boards and the key projects that have been identified as priorities by the Board at its various meetings and development sessions.
- 3.2 Approval and performance management of the Health and Well-Being Strategy has been included within the work programme and, when adopted, the Strategy will be the most significant determinant of future work programmes.

4 NEEDS ASSESSMENT AND EQUALITIES IMPLICATIONS

- 4.1 None specifically arising from this report- but all items of business listed in the forward programme and presented at the Health and Well-Being Board will be expected to bear in mind the health inequalities across different parts of the Borough and will aim to reduce these inequalities. Individual and integrated service work plans sitting within the remit of the Health and Well-Being Board's work will need to demonstrate how the needs analysis contained in the Joint Strategic Needs Assessment (JSNA) has influenced the delivery options chosen, including differential outcomes between different communities.

5. RISK MANAGEMENT

- 5.1 A forward work programme reduces the risks that the Health and Well-Being Board acts as a talking shop for the rubber stamping of decisions made elsewhere, or does not focus on priorities. It ensures that all decisions formally within the Board's statutory duties, Terms of Reference and other key issues relating to local health and care services are considered.

6. LEGAL POWERS AND IMPLICATIONS

6.1 Health and Well-Being Boards have a number of statutory duties designated through the Health and Social Care Act (2012) that will inform what items should be taken to the Health and Well-Being Board meetings. These statutory duties are attached as Appendix B.

7. USE OF RESOURCES IMPLICATIONS- FINANCE, STAFFING, IT ETC

7.1 None specifically arising from this report

8. COMMUNICATION AND ENGAGEMENT WITH USERS AND STAKEHOLDERS

8.1 The forward work programme will be set by the Health and Well-Being Board, but Healthwatch through their membership of the Board have the opportunity to refer matters or suggest agenda items.

8.2 The twice yearly Partnership Board Summits will provide opportunity for the Health and Well-Being Board to engage with each of the Partnership Boards on the content of the forward work programme.

9. ENGAGEMENT AND INVOLVEMENT WITH PROVIDERS

9.1 None at this stage.

10. DETAILS

10.1 At its meeting on 25 April 2013, the Health and Well-Being Board considered a draft forward work programme for 2013, and requested an updated version of the work programme for the June meeting. The forward work programme attached to this report supersedes the previous work programme and suggests a refreshed schedule of reports and items for 2013/14, reflecting the Board's statutory requirements, agreed priorities and objectives set out in the Health and Well-Being Strategy.

10.2 The forward work programme is currently in draft form. Board Members are asked to review the proposed programme contained in this report and identify gaps and opportunities for both their own organisations and others, whose work is relevant to the strategic priorities of the Health & Well-Being Board.

10.3 A revised forward work programme will be formally published following discussion on this item at the Board meeting. There will be flexibility at later stages to move agenda items between Board meetings.

10.3 A copy of the draft forward work programme is attached at Appendix 'A' for the Board's comments. The forward work programme also notes the dates of the Health and Well-being Board Financial Planning Group meetings, and those of the individual Partnership Boards.

10.4 It is proposed that the reports brought to each Health and Well-Being Board meeting should span six key strategic areas of the Board's remit:

- Quality & Safety
- Performance
- Strategy
- Commissioning
- Partnerships
- Integration

10.5 The Health and Well-Being Board is asked to review these strategic areas and endorse this approach to forward planning.

11 BACKGROUND PAPERS

None

Legal – SC
CFO – AD

Appendix A: Proposed Health and Well-Being Board Forward Work Plan for 2013/14 (for comment)

MONTH	HWBB DATE	AGENDA ITEMS	LEAD	HWBB FINANCE GROUP MEETING	PARTNERSHIP BOARDS MEETING
July					Older Adults Partnership Board: 18 th July Mental Health Partnership Board: 25 th July
August				8 th August	
September	12 th September 2013	Quality & Safety: progress reports on local response to Winterbourne View & the Francis Inquiry	Adult & Communities Director; CCG Accountable Officer		Learning Disability Partnership Board: 17 th September
		Performance: Public Health Annual Report (physical activity)/ public health intelligence briefings	Director of Public Health		Physical and Sensory Impairment Partnership Board: 20 th September
		Strategy: Improving mental well-being in Barnet	Consultant of Health Improvement, Public Health		Carers' Strategy Partnership Board: 25 th September
		Commissioning: progress reports on Public Health and CCG work plans/ report from the HWB Finance Group	Director of Public Health; CCG Accountable Officer		
		Partnerships: Report from CQC on their role & relationship with the HWBB; communications strategy for the HWBB; report from the	CQC; Commissioning & Policy Officer; Older Adults Partnership Group		

		Older Adults Partnership Group			
		Integration: Health & Social Care Integration update; work plan of the LBB joint commissioning team	Adult & Communities Director; CCG Accountable Officer		
October				17 th October	Mental Health Partnership Board: 8 th October Older Adults Partnership Board: 24 th October
November	21 st November 2013	Quality & Safety: Health Protection Assurance report	Director of Public Health		
		Performance: Annual report: Health & Wellbeing Strategy; report on progress against the Primary Care Strategy	Director of Public Health; CCG Accountable Officer		
		Strategy: Refreshed JSNA; update on the Care & Support Bill & local action plan	Head of Public Health Intelligence; Adult & Communities Director		
		Commissioning: Draft CCG, PH & Barnet Council commissioning intentions/ report from the HWB Finance Group	Director of Public Health; CCG Accountable Officer; Adult & Communities Director		
		Partnerships: Report from the Partnership Boards Summit/ presentation on the refreshed Barnet Compact	Director for People; Lead Commissioner for Later Life		

		Integration: Update on the Integrated Commissioning plan; Draft work programme for Health & Social Care integration in Barnet 2014/15	Adult & Communities Director; CCG Accountable Officer		
December				12 th December	Physical and Sensory Impairment Partnership Board: 4 th December Learning Disability Partnership Board: 10 th December Carers' Strategy Partnership Board: 11 th December
January	23 rd January 2014	Quality & Safety: Annual Safeguarding Board report	Adult & Communities Director		Mental Health Partnership Board: 9 th January
		Performance: Improving Children's Health- a progress report on the CYPP priorities; report against the NHS, SC & PH outcomes frameworks	The Children's Trust; Public Health; Director of Public Health; Adult & Communities Director; CCG Accountable Officer		Older Adults Partnership Board: 23 rd January
		Strategy: Presentation of Tobacco Control and Alcohol strategies	Consultant in Health Improvement, Public Health		
		Commissioning: Sign-off CCG, PH & Barnet Council commissioning intentions &	Director of Public Health; CCG Accountable Officer;		

		review of draft work plans/ report from the HWB Finance Group	Adult & Communities Director		
		Partnerships: Report from PH England on their role & relationship with the HWBB; report from the Carers Strategy Group; report from the Physical & Sensory Impairment Partnership Group	PH England; Carers Strategy Group; Physical & Sensory Impairment Partnership Group		
		Integration: Health & Social Care Integration update	Adult & Communities Director		
February				13 th February	
March	20 th March 2014	Quality & Safety: Francis report- one year on	CCG Accountable Officer		Carers' Strategy Partnership Board: 5 th March
		Performance:			Physical and Sensory Impairment Partnership Board: 7 th March
		Strategy: Results of the Public Services Review and implications for health and wellbeing	Director for People		Learning Disability Partnership Board: 18 th March
		Commissioning: Report from the HWB Finance Group	Director for People		
		Partnerships: Report from the Learning Disabilities Partnership Group; report from the Mental Health Partnership Group	Learning Disabilities Partnership Group; Mental Health Partnership Group		
		Integration:			

Appendix B: Statutory duties of Health and Well-Being Boards

Taken from *Health and Wellbeing Boards: a practical guide to governance and constitutional issues* (Local Government Association 2013)
(http://www.local.gov.uk/c/document_library/get_file?uuid=ca8437aa-742c-4209-827c-996afa9583ca&groupId=10171):

Functions of boards

The Health and Social Care Act 2012 gives health and wellbeing boards specific functions. These are a statutory minimum and further functions can be given to the boards in line with local circumstances. The statutory functions are:

- To prepare Joint Strategic Needs Assessments (JSNAs) and Joint Health and Wellbeing Strategies (JHWSs), which is a duty of local authorities and clinical commissioning groups (CCGs).
- A duty to encourage integrated working between health and social care commissioners, including providing advice, assistance or other support to encourage arrangements under section 75 of the National Health Service Act 2006 (ie lead commissioning, pooled budgets and/or integrated provision) in connection with the provision of health and social care services.
- A power to encourage close working between commissioners of health-related services and the board itself.
- A power to encourage close working between commissioners of health-related services (such as housing and many other local government services) and commissioners of health and social care services.
- Any other functions that may be delegated by the council under section 196(2) of the Health and Social Care Act 2012. For example, this could include certain public health functions and/or functions relating to the joint commissioning of services and the operation of pooled budgets between the NHS and the council. Such delegated functions need not be confined to public health and social care. Where appropriate, they could also, for example, include housing, planning, work on deprivation and poverty, leisure and cultural services, all of which have an impact on health, wellbeing and health inequalities.